

North Jersey NIGP Chapter #7

Chartered October 26, 1977

President: *James J. Jorgensen*

Treasurer/Membership: *Denise Piskowski*

Vice President: *Apryl L. Roach*

Secretary: *Maria E. Valente-Caemmerer*

**Minutes
Regular Meeting
September 21, 2023**

The meeting was called to order at 10:09 am by President James Jorgensen. After the flag salute, a moment of silence was observed.

Denise Piskowski/ Treasurer provided the Treasurer report and stated that the association has 78 paid members thus far and a balance of \$17, 469.93. Denise, said that one new member join NIGP Chapter 7.

Motions were introduced to accept the Treasurer's report. The motions were approved.

Guest Speakers

Barbara Geary, Director, Procurement Division of the New Jersey Office of the State Comptroller and Caroline Jones- Covid-19 Compliance and Oversight Project for the New Jersey Office of the State Comptroller. State of New Jersey OSC Division of Local Government Services

Covid-19 Grant Funds, Compliance and Oversight Project. Caroline Jones went through a detailed slide of the requirement and guidelines on how to use the Covid-19 recovery Funds (Federal Funds). Ms. Jones walked us thru the Slides presentation about managing Covid-19 Funds-Documentation, Administrator Forms, and Rule of the Office of Comptroller, Investigation Audit, and Procurement. The CFO's must to send in a quarterly report to GLS on the federal recovery Covid-19 funds for each agency. The State Comptroller office reviews the projects for this funding and will approve it or denies the project. Know the Rules, know the guidance, document everything, monitor your vendors/contracts, have a plan for 5 years down the road when people are retired, get free consulting services, report fraud. Ms. Jones posed a question to the members: are you ready for an Audit 5 years down the road with your recovery Funds, grants projects? Even if you're retired down the road you can still be called back to the

Office of the Comptroller regarding your agency project with the Recovery-Covid-19 Federal Funds.

Followed by a Q&A on requirements.

Ms. Jones and Ms. Geary gave NIGP Chapter 7 members the website and phone numbers Covid-overight@osc.nj.gov to get updates technical assistance & target projects phone number to call 1-855-osc-tips hotline

If you have any information about the fraud, waste, or abuse of Local Fiscal Recovery Funds or other COVID-19 relief funds, you can contact the New Jersey Office of the State Comptroller through: Online complaint form found at www.nj.gov/comptroller .By email at ComptrollerTips@osc.nj.gov. By calling the toll-free hotline, 1-855-OSC-TIPS

Links to the State of New Jersey DCA-Division of Local Government Services office can be found on the NIGP Chapter 7 website. As per President James Jorgensen. This slide presentation will be on the Chapter 7 NIGP Website (as of this publishing the slide deck is posted online).

Olga Chaban, Senior Coordinator- Professional Continuing Education and Training- Rutgers University-Center for Government Service

Ms. Chaban informed this NIGP Chapter 7 members; that the Rutgers-Center for Government Services will be looking for Volunteers for the spring 2024 Form. Ms. Chaban also announced that for the 2024 Public Purchasing Form will be Joint with the GPANJ at the Atlantic City Tropicana Casino Hotel and it will be held on April 23,24,25 of 2024. Ms. Chaban also talked about some of the current seminars for PP1, PP2, PP3 for the Fall /Winter sessions is now live online @ the Rutgers Continuing Education website. The information was well received.

OLD BUSINESS-

President Jim Jorgensen sent a revised-NJ-NIGP BYLAWS by E-mail. The bylaws have been revised to account for National requirements regarding retirees and office held. All members received a revised copy on June 21, 2023 by E-mail to review.

Motion was taken to approve the revised language of the Bylaws-A Retired member may not be president of the NIGP Chapter 7. A vote was taken. All Yes. It was voted and approved at the September 21 meeting.

President Jim Jorgensen talked about Trade Wins staff was overwhelms with so many of our members attending to our meetings. We had to look for a new location to hold our meetings.

President Jim Jorgensen said that there was a need for nominations for the 2024-2025 officers, vote and to be appointed members of this NIGP Chapter 7 for 2024-2025 calendar year.

A nomination was conducted: for the new 2024 President of the NIGP Chapter 7. A motion was given for Maria J. Rivera, QPA, from the City of Perth Amboy to be President. Ms. Rivera accepted the nomination. A vote was taken. All Yes.

A nomination was conducted: for the new 2024 Vic-President of the NIGP Chapter 7. A motion was given for Kevin O'Keefe, QPA, from The Borough of Madison to be Vice- President. Mr. Kevin O'Keefe accepted the nomination. A vote was taken. All Yes.

A nomination was conducted to appoint: for the 2024 Treasure/Membership of the NIGP Chapter 7. A motion was given for Denise Piskowski, QPA, from the Township of Branchburg to be Treasure/Membership. Ms. Denise Piskowski accepted the nomination. A vote was taken. All Yes.

A nomination was conducted to appoint: for the 2024 Secretary of the NIGP Chapter 7. A motion was given for Maria E. Valente-Caemmerer, QPA, from The Township of Piscataway. Ms. Maria Valente-Caemmerer accepted the nomination to be the Secretary. A vote was taken. All Yes.

There was a need to have nominations and appointed of members to Executive Board.

A nomination was conducted to appoint: Ms. Elizabeth Crescibene, QPA, from Township of Randolph to be in the 1st Executive Board Committee. A motion was given. A vote was taken. All Yes.

A nomination was conducted to appoint: Francis Decibus, QPA, from Bernard's Township to be the 2nd Executive Board Committee. A motion was given. A vote was taken. All Yes.

Two more Executive Board members still need to be appointed by the new President Maria J. Rivera and will be formally installed and next December meeting.

NEW BUSINESS – next meeting would be held at the Somerville Elks Lodge, 1068 on December 14, 2023. Meeting begins promptly at 10:00 a.m. meeting.

Outgoing President Jim Jorgensen advised all the members to reply to the Treasurer Denise Piszkowski by the due date & time on the form if they would like to attend the NIGP Chapter 7 quarterly meeting. Because she needs head count for seating and lunch.

Outgoing President Jim Jorgensen mentioned that the possibility at the December 14th, 2023 meeting that the Director of Labor would be speaking about the Compliance and the New Rules of the office of the Department of Labor (confirmed as of this publishing).

Closing comments

Outgoing President Jim Jorgensen said our E-mail president@chapter7nigp.org and website will change after the December meeting. Outgoing Jim Jorgensen thanked Imperia Restaurant on Easton Avenue in Somerset for the excellent food and hospitality and that it was a great turn out at this meeting. Outgoing President Jim Jorgensen also thanked our guest speakers from the NJ State Comptroller's Office and Ms. Olga Chaban from Rutgers for a great presentation and all the great information that was given to our members.

Outgoing President Jim Jorgensen also said he can be reached by E-mail JJJ@jor-ent.com but he is now retired and going on his new adventures, writing more books. He will always be here for NIGP Chapter 7. The outgoing president thanked everyone for attending and wished the new President Maria J. Rivera much luck in 2024. Outgoing President Jim Jorgensen also congratulated all of the NIGP Chapter 7 members that were voted in for the 2024 year.

There was a 1st & 2nd motion to adjourn the meeting and it was taken and meeting was adjourned at or about 12:11 AM.

Respectfully Submitted,

Maria E. Valente-Caemmerer

Secretary